

Lake Odessa Community Library Board Meeting

February 8, 2023

1. Meeting called to order by Pepper at 6:00pm.
 - a. Present: Pepper, Dillon, Beard, Deardorff, Beglin, Spitzley, Miller, Director Salgat.
 - b. Absent: Goodemoot
2. Election of Officers
 - a. Election of Officers - Motion by Beard, support by Dillon, to reappoint the current slate of officers for 1 year as follows:
 - i. Joel Pepper to continue as President of the Board
 - ii. Kim Deardorff to continue as Vice President of the Board
 - iii. Emily Spitzley to continue as Secretary of the Board
 - iv. Nancy Miller to continue as Treasurer of the Board
 1. Roll Call Vote: Beard - yes, Beglin - yes, Deardorff - yes, Dillon - yes, Miller- yes, Pepper- yes, Spitzley- yes. Absent - Goodemoot.
3. Public Comment: none.
4. Motion by Miller, supported by Deardorff, to approve the agenda as written. Ayes all. Carried.
5. The minutes from the previous board meeting (November 16, 2022) were reviewed. Motion by Deardorff, supported by Beard, to approve the meeting minutes as written. Ayes all. Carried.
6. The treasurer's reports were reviewed. Motion by Pepper, supported by Miller, to transfer \$25,000 out of Union Bank Money Market to PFCU Money Market account, as well as take \$100,000 out of PFCU Money Market and purchase a 15 month CD at 4.61%. Ayes all. Carried. Motion by Deardorff, supported by Spitzley, to approve the reports and pay the monthly bills. Ayes all. Carried.
7. Librarian's Report:
 - a. A new drinking fountain has been completed with a water bottle refill station. Friends display of Lifetime Members has been installed as of December 2022. Some staff changes are happening - Karen is leaving. A high school student will be starting to maintain and organize the shelves. Several library cards have been issued, and many programs/activities have taken place over the last couple of months.
8. Old Business:
 - a. No business to report.
9. New Business:
 - a. Policy Review: Constitution and Bylaws
 - i. *Constitution and Bylaws* document was reviewed without changes.
 - b. Policy Review: Meeting Dates and Times
 - i. Motion by Deardorff, supported by Beard, to amend the previously approved document indicating a time change for upcoming Lake Odessa Library Board Meetings from 7:00pm to 6:00pm. Ayes all. Carried.
 - c. Policy Review: PTO Effective Date
 - i. Motion by Miller, supported by Beard, to amend the effective date of the PTO to March 1, 2023. Ayes all. Carried.
10. Friend's report:
 - a. Resuming the newsletter in the Spring. People are inquiring about how to become a lifetime member of the library since seeing the wall display.
11. 2023/2024 Budget Workshop
 - a. Budget workshop completed; gathered information regarding the upcoming 2023-2024 budget.
12. Motion by Beard, supported by Miller, to adjourn the meeting at 8:00pm. Ayes all. Carried.

Respectfully submitted,

Emily Spitzley - Secretary